



Regular Meeting

Members Present: Bruce Ellis – President, Sylvester Cleary, David Caccamise, Amy Drozdziel, Michael LoManto, Stacey Mierzwa, Carol Woodward

Administration: Renee Garrett – Superintendent, Daniel Grande – MS/HS Principal, Lindsay Marcinelli – Elementary, Meaghan Matuszak – Business Executive

District Clerk: June Prince

Other: Sharon Cervantes, Julie Franco, Brianne Hazelton, Mike Murphy, Melissa Press, Melanie Witkowski, Jeremy Izzio - Observer

1. Call to Order

Bruce Ellis opened the meeting in the high school library at 6:00 pm.

2. Pledge to the Flag

3. Presentations

Mr. Ellis reminded everyone of the goals the Board of Education set for this year.

Melanie Witkowski - CASAC and Julie Franco – Hope Chautauqua, gave a presentation regarding youth use of alcohol and heroin. They offered information concerning the services that are available through their agencies. They will be sending the results from the PRIDE surveys taken by our students and those of the county.

CASAC Presentation

4. Approval of Agenda

David Caccamise made the motion, seconded by Stacey Mierzwa to approve the agenda.

Agenda Approved

All voted yes.

5. Public Comment (Please limit comments to five minutes per person)

None

6. Supervisory Reports

Lindsay Marcinelli reported that students and teachers felt the changes in the elementary tutoring program were beneficial. Homework help was given in addition to the focus on the students' primary needs. Mrs. Marcinelli also shared that first grade students recently researched "what they would like to be when they grow up" and then dressed up for a career day.

Supervisory Reports



Daniel Grande gave highlights of the annual holiday Band and Chorus trip to the Chautauqua Nursing Home and Resource Center while indicating the positive impact it had on everyone involved. Mr. Grande also thanked Mrs. Press and Mrs. Hazelton for being instrumental for the large participation of our students in the recent PRIDE survey.

Meaghan. Matuszak reported that she has been working with Jackie Peterson from JCC to schedule additional Leadership Trainings.

Sharon Cervantes provided a packet regarding her duties as Claims Auditor and invited the Board to her office hours if there were questions on procedures.

Written reports were received from Athletics, Buildings and Grounds, Cafeteria, and Transportation.

Board Reports

A. President

Board Reports

Bruce Ellis listed the following dates:

Board Retreat - January 21st from 4 – 7pm at the Wesleyan Church with Ralph Kerr.

BOCES Annual Meeting - April 5, 2016

BOCES Component Vote Date - April 19, 2016.

Senior Exit interviews - January 20th and February 9th (requesting one more board member)

Mr. Ellis reported on the JCC PILOT assessment tool program (at no cost to the District for this year). He also said that he is in the process of contacting Congressman Tom Reed's office to set up a tour of our school.

Sylvester Cleary played his "Stand Up" (For Public Education) video and announced that it would be going on the NYSSBA website.

B. Committees

Budget Committee Meeting – January 28, 2016 at 6:00 pm in the HS library.

Audit Committee Meeting – January 12, 2016

Amy Drozdziel reported that the Policy Committee met this week and to watch for readings at the upcoming Board meetings. She also asked that the Board think about budgeting for an increased level of support with BOCES to help update our policies and procedures. The next Policy meeting will be February 2, 2016.

C. Superintendent

Mrs. Garrett reported that our bus drivers have purchased books for the libraries and clothing for the health offices in both buildings as a community service project.



7. Discussion Items

The following sections of the proposed new Board Handbook were discussed:

Public Comment at Meetings, Sharing Information, Parent and Staff Concerns, Media Contact, Relationship to Staff, Professional Development, Goal Setting, New Board Member Orientation

8. Old Business

None

9. New Business Consent Agenda

Sylvester Cleary made the motion, seconded by Amy Drozdziel, upon recommendation of the Superintendent to approve agenda items 10A-D.

A. Meeting Minutes

Approve the Board of Education Regular Meeting Minutes of December 3, 2015

Meeting Minutes
Dec 2015 Approved

B. Financial Items

- 1) Treasurer’s Report – November 2015 for all funds
- 2) Warrant Summary Report and Claims Auditor Report – December, 2015
- 3) Extra-Curricular Report – October and November 2015
- 4) Budget Transfer

Treasurer’s Reports
Nov 2015 Approved

Warrant Summary &
Claims Auditor
Report Dec 2015
Approved

Extra Curricular
Report Oct & Nov
2015 Approved

Budget Transfer
Approved

Transfer From		Transfer To		Amount	Reason
A5510-200-00-42	Equipment	A1620-200-00-41	Equipment	\$6,766	Purchase Security Cameras

- 5) Approve the transfer of funds from the Retirement Contribution Reserve to the General Fund in the amount of \$131,595 effective January 8, 2016.

Reserve Transfer
Approved

C. Personnel

- 1. Rescind the motion made and unanimously passed by the Board of Education on November 5, 2015 concerning the termination of Jeffery

Jeffery. Knoop
Termination
Rescinded Effective
10/14/2015



Knoop effective October 14, 2015.

2. Accept the resignation of Jeffery Knoop as a 10 month part time cleaner effective October 14, 2015
3. Extend the appointment, made at the November 5, 2015 Board of Education meeting of Susan Egan as a long term substitute for Mrs. Kristen Marvin through February 4, 2016.
4. Appoint Crystal Irwin to a 10 month floater monitor aide position, which was established at the November 5, 2015 Board of Education meeting, for 3.5 hours per day, effective December 21, 2015 at an hourly rate of \$12.95. The probationary period will be December 21, 2015 – June 20, 2016.
5. Approve the following substitutes

William Fleckenstein – certified teacher
Brett Miller - bus driver pending successful completion of all requirements
6. Remove the following names from the substitute list:

Andrew Burns
Andria Meeder
7. Approve Geoffrey Hopcus as the Modified Boys Basketball Coach for 2015-16 at a salary determined by the FTA contract.
8. Eliminate two (2) 10 month part time (6 hours per day each) cleaning positions effective October 14, 2015.
9. Establish one (1) 12 month full time 8 hours per day cleaner position effective October 14, 2015.
10. Appoint Emily Vercant to a 12 month, 8 hours per day, cleaner position effective October 14, 2015 at her current hourly rate of pay. There will be no probationary period.

Jeffery Knoop
Resignation
Accepted Effective
10/14/2015

S. Egan LTS
Appointment
Extended Through
2/4/2016

C. Irwin Appointed
as 10 Month Floater
Monitor Aide
Effective 12/21/2015

Substitutes
Approved – W.
Fleckenstein, B.
Miller

Substitute Names
Deleted

Coach Approved
2015-16

2 Part Time 10
Month Cleaner
Positions Eliminated
Effective 10/14/2015

1 Full Time 12 Month
Cleaner Position
Established Effective
10/14/2015

E. Vercant
Appointed As 12
Month Full Time
Cleaner Effective
10/14/2015

D. Other

- 1) Approve IEP Recommendations #7087, 7086, 1340, 7082, 4231, 4291, 4320.
- 2) The following Policy was reviewed by the Policy Committee, and is being recommended to the Board of Education for approval on March 3, 2016.

IEP
Recommendations
Approved

Policy #5511 – 1st
Reading



#5511 – Maintenance of Fund Balance

- 3) Approve the date change for the Budget Committee meeting from January 21 to January 28, 2016.
- 4) Establish a Special Board of Education Meeting on April 19, 2016 at 6:00 pm in the high school library to vote on the E2CCB BOCES budget and election.
- 5) Accept the following donations:

Budget Committee Meeting Date Change to 1/28/2015
Special BOE Meeting Set For 4/19/2015

Assorted school supply items from the Silver Creek Kiwanis Club for students in need.

Donations Accepted

Evelyn M. Tadt	John Polvino Scholarship	\$ 25.00
Darwin & Marilyn Hopp	John Polvino Scholarship	\$ 140.00
Carol Polvino	John Polvino Scholarship	\$ 50.00
National Fuel Gas Dist Corp	John Polvino Scholarship	\$ 100.00
Gowanda Ford Inc	Ford Drive 4 UR School Promotion	\$ 360,00
Exposure Marketing & Promo	Ford Drive 4 UR School Promotion	\$5,640.00
St. Peter's Christian Church	Character Initiative Project	\$ 300.00

- 6) Surplus the following items:

Surplus Items Approved

11 Wooden chairs, 15 Kindergarten chairs, 4 small wooden octagon tables, 1998 Toro Wheel Horse Model 520 Lxi Garden Tractor, 44" snow thrower attachment for 520 Lxi Garden Tractor, 52" Mower Deck for 520 Lxi Garden Tractor, 93 Chevrolet 1 ton pickup 1GCHK34F1Pe245593, Air Flo material spreader serial #2976, 16 HID lighting fixtures.

All voted yes.

10. Proposed Executive Session

Amy Drozdziel made the motion, seconded by David Caccamise to enter into executive session to discuss the employment history of particular persons or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of particular persons and also matters that would imperil the public safety if disclosed at 7:00 pm.

All voted yes.

Sylvester Cleary made the motion, seconded by Stacey Mierzwa to return to regular session at 8:17 pm.

All voted yes.



11. Adjournment

Amy Drozdziel made the motion, seconded by David Caccamise to adjourn the meeting at 8:28 pm.

All voted yes.

12. Correspondence/Information

NYSSBA Membership Brochure
CCSBA School Calendar Resolution
BOCES Annual Meeting Date and Component District Vote Dates

June Prince
District Clerk

DRAFT